

***2023-2024 Annual Report of Student Progress & Professional Development Plan***

# Part A: Student Form

Instructions: The student should use this form to prepare for a scheduled meeting with their faculty advisor, and upload to (**https://forms.gle/gsosp45GzAsdsGwx9**)**. PLEASE NOTE: You may write responses or refer your advisor to your CV for applicable questions.** This document is designed to foster communication in a variety of areas to ensure the student is receiving comprehensive feedback about their progress to date and future expectations. You may also expand question space if needed.

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| **1. COURSE WORK AND CV** |
| Upload a copy of your ***unofficial transcript*** and ***current CV*** to the ARSP Form. You can obtain a copy of your unofficial transcript by logging into you[r ***student access account***.](https://www.reg.uci.edu/access/student/welcome/) |

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| **2. FUNDING** | | |
| Indicate your sources of funding for graduate study this academic year. | | |
| **Quarter** | **Check one** | **Source** (e.g. project/grant name, faculty PI, name of fellowship, course title if you were a TA) |
| **Fall 202*3*** | TA  T Assoc.  T Supervisor GSR  Fellowship Other |  |
| **Winter 202*4*** | TA  T Assoc.  T Supervisor GSR  Fellowship Other |  |
| **Spring 202*4*** | TA  T Assoc.  T Supervisor GSR  Fellowship Other |  |
| **Summer 2024** | TA  T Assoc.  T Supervisor GSR  Fellowship Other |  |

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| **3. RESEARCH (Please report from Fall 202*3* through Spring 202*4*) Use APA format to list references.**  Online Resources for APA formatting: [Purdue OWL](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html) & [APA Style](https://apastyle.apa.org/style-grammar-guidelines/references/examples) | |
| **Publications**  Provide complete references, in APA format, for any authored or co- authored papers that have been accepted for publication in the past year. |  |
| **Conference Presentations**  List papers you had accepted for publication at local, state, and national professional meetings in the past year. Please use APA formatting. |  |
| **Conference Attendance**  List all local, state, or national professional meetings you attended but did not present at in the past year. |  |
| **Brown bag and Job Talks** Approximately how many did you attend? How useful do you find them to be for your development? |  |
| **Other**  Describe your involvement in research projects this past year and specify any written products not yet listed (e.g., paper submitted or in preparation). |  |
| **Second Year Research Paper (SYRP) status**  Provide an update on your SYRP. If it has been accepted for publication, please provide the APA citation. | * Not applicable (e.g. first year in PhD program) * Working on initial submission/revision * Under review or working on journal revisions * File drawer / postponed * Published / accepted |

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| **4. AWARDS AND HONORS**  **(Please report from Fall 202*3* through Spring 202*4*)** |
| Indicate any honors, recognition or awards received. |
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| **5. RESEARCH INTERESTS** |
| Within the next year, what topics of research would you like to pursue? |
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| **6. INTELLECTUAL IDENTITY** |
| Discuss how your approach to thinking has been influenced by this year’s classroom and scholarly interactions. |
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| **7. TEACHING AND MENTORING**  **(Please report from Fall 202*3* through Spring 202*4*)** |
| Describe any teaching and/or mentoring you have done (e.g., teaching assistant, teaching associate, teacher supervisor, guest lecturer, presentations as part of course work, discussion group leader, working with undergraduates in research activities, UROP students, DECADE mentor) or any instructional materials you helped to create. |
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| **8. PROFESSIONAL ACTIVITIES/SERVICE (Please report from Fall 202*3* through Spring 202*4*)** |
| Please describe significant activities this past year such as professional development training, committee work, or manuscript review. Please highlight activities that promote equity, diversity, and inclusiveness. What skills, knowledge or expertise did you gain from these experiences? |
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| **9. UNIVERSITY/SCHOOL SERVICE**  **(Please report from Fall 202*3* through Spring 202*4*)** |
| Please describe service activities you engaged in this past year. This includes service related to the School of Education, University-wide, UC-wide, Community and any other service not covered in previous categories. Please highlight activities that promote equity, diversity, and inclusiveness. What skills, knowledge or expertise did you gain from these experiences? |
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***\*\*\*Please copy and paste your responses into this*** [***google form***](https://forms.gle/gsosp45GzAsdsGwx9)***\*\*\****

# Professional Development Plans for the Upcoming School Year (2024-2025).

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| **10. COURSE-TAKING/SKILL DEVELOPMENT** |
| Please discuss your course-taking goals for next year. What skills, topics and expertise do you hope to  develop? What courses do you plan to take to support that? In addition, how will these courses help you meet program milestones? |
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| **11. RESEARCH ACTIVITIES AND MILESTONES** |
| Set goals and timeline for research activities, including those tied to the milestones (1st year poster, SYRP, review/dissertation proposal, dissertation) |
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| **12. DISSEMINATION – PUBLICATIONS AND PRESENTATIONS** |
| Set goals/plans for presenting research via publications and presentations. (This can include which conferences to attend, organizing symposia, special issues of journals) |
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| **13. TEACHING AND MENTORING** |
| Describe any teaching and/or mentoring you would like to do in the upcoming year. Please write what you plan to do as well as what you would like to learn about teaching/mentoring,  skills you would like to develop, and activities you would like to engage (e.g., Teaching Assistant, guest lectures, community workshops, mentoring undergraduates, certificates from DTEI) |
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| **14. SERVICE** |
| Please think about service activities you would like to engage in during the upcoming year and how those activities will help you enhance the skills you would like to develop. Service could include School, (e.g., ADSE, DECADE, recruitment weekend, admissions committee), University (e.g., AGS, grad symposium committee), Professional (e.g., serve as student representative for professional organization, co-review for journals, student review for conference submissions),  Community (e.g., write blogs, serve on committees, offer workshops, volunteer time), and Equity and diversity-focused (e.g., mentoring, outreach) service |
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| **15. PROFESSIONAL DEVELOPMENT** |
| Discuss your career aspirations and the types of experiences, skills and competencies needed to attain these goals – from networking, workshops and internships. |
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| **16. WELLNESS/WORK-LIFE BALANCE (OPTIONAL FOR STUDENT)** |
| Having a good work-life balance is important for your success and wellbeing. In thinking about goals, think about ways you can support your mental and physical health on a daily, weekly, monthly and annual basis. If you would like to set goals, do so here. It is the student’s choice whether to discuss and set goals here. |
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| **17. ADDITIONAL COMMENTS** |
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Student: Enter your name and date:

Student Name: Date:

Advisor: Enter your name and date after reviewing this form and discussing with student.

Advisor Name: Date: